



International Couples Therapy

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Privacy Policy

International Couples Therapy, located at Herengracht 560, 1017 CH Amsterdam, is responsible for the processing of personal data as stated in this privacy statement. Mw. O. Suma is the owner of this company and is responsible for the operation of International Couples Therapy. She can be reached via info@couplestherapy.nl

This privacy statement applies to the following categories of clients whose personal data is processed by International Couples Therapy:

- (potential) clients
- visitors to the practice of International Couples Therapy
- visitors to International Couples Therapy website
- participants in meetings of International Couples Therapy
- employees of International Couples Therapy

Processing of personal data

International Couples Therapy processes your personal data when using our services and/or by providing this information to us. Below is an overview of the personal data we process:

- contact details or other personal (medical) information provided by the client during a session, by telephone, or digitally (via e-mail or web forms on the website).
- camera images during a visit to the premises of International Couples Therapy which may be recorded. These images, may be made to determine (in case of calamities) who is present in the building and to ensure that unauthorized persons do not gain access to the practice. These images are not stored, and do not have commercial purposes.
- Eventual images from video recordings during sessions, applications for e-health, etc. (obtained only with permission from the client).

Special and / or sensitive personal data that we process

International Couples Therapy collects medical information.

Purpose of processing personal data

International Couples Therapy processes your personal data for the following purposes:

- Completing a treatment plan.

- Handling the payment of the offered service(s)
- Due to legal obligations, such as information needed for tax returns.

Sharing personal data with third parties

We will only provide third parties with information if this is necessary for the execution of our agreement/treatment plan or to comply with a legal obligation. There are situations where professional confidentiality can be broken. Since 2013, all health care services are obliged to abide by the reporting code for domestic violence and child abuse. International Couples Therapy does not sell your personal data to third parties.

How long do we store personal data

International Couples Therapy does not keep your personal data longer than is strictly necessary to realize the goals for which your data is collected. We save your personal data for a maximum of 7 years (in accordance with legal requirements). These are personal data for our own (financial) administrations required by tax authorities. All other documents (progress reports, treatment plans, etc.) are deleted after therapy has been completed.

Cookies, or similar techniques, that we use

Cookies are small text files that are placed on your computer, tablet or smartphone during the visit to our website. In these text files information is stored that can be recognized by the website at a later visit. By using Google Analytics, we can see which pages are visited and clicked on within our website. The information that Google collects in this way concerns generic reports and can not be traced back to independent visitors.

The following information is collected during a visit to the website of International Couples Therapy: the IP address and the surfing behavior on the website (such as data about the first visit, previous visit and current visit).

View, modify or delete data

You have the right to view, modify or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by International Couples Therapy. You have the right to request your file. Please submit a request to us to receive the personal information we have in your computer file or to share it with another organization, as mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to: info@couplestherapy.nl .

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone,

the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN). This is to protect your privacy. We will respond to your request as quickly as possible, within a maximum of four weeks.

If you would like to file a complaint, please contact the national supervisory authority, the Dutch Data Protection Authority. A complaint can be filed via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

Changes to the privacy statement

International Couples Therapy takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you feel that your data is not properly secured or there are indications of abuse, please contact info@couplestherapy.nl .

International Couples Therapy can change this privacy statement at any given moment. A recent version of the privacy statement is published on the website of International Couples Therapy. It is advisable to consult this privacy statement regularly.